

Sign up for Training Days

(Note: See the VIC Net user guide for sign up instructions):

Saturday January 20th 9:00am – 3:30pm

- This day is required for ALL volunteers:
 - * Tax Site Assistants: 9am to lunch @ 12:30
 - * Financial Stability Assistants: 9am to 2pm
 - * New preparers and Reviewers: are required to stay all day until 3pm.
 - * Returning Reviewers and Preparers: 9am to lunch @ 12:30pm, but can choose to stay all day for additional training or certification testing.

Monday, Tuesday, Wednesday, January 22, 23, 24th from 5:30 pm to 8:30 pm

- New preparers and Reviewers are required to attend 2 of 3 days, the third day is optional for practice/certification testing.
- Register for one day to do the VITA info session and one day to do the MN info session.
- Tax Site Assistants, Financial Stability Assistants, Returning preparers and Reviewers are required to attend one day, register for a VITA session. It is optional to register for a second or third day for MN info or practice/certification testing.
- Back up date in case of cancellation of a day: Thursday, January 25th

Sign up for Volunteer shifts on Vic Net

Tax Site Dates and Volunteer Shift Schedule:

Salvation Army: Saturday's February 3rd-April 14th Doors open 8:30 am, Hours 9 am-3 pm

Morning Tax Site Assistant	8 am-12 noon	2 needed
Afternoon Tax Site Assistant	12 noon -5 pm	2 needed
AM Financial Stability Assistant	8:30 am-12:30 pm	1 needed
PM Financial Stability Assistant	12:30 – 4:30 pm	1 needed
Morning Preparers	8:30 am-12:30 pm	14 needed
Afternoon Preparers	12:30 – 4:30 pm	14 needed
Morning Reviewers	8:30 am-12:30 pm	4 needed
Afternoon Reviewers	12:30 -5 pm	4 needed

Salvation Army: Monday's January 29th-April 16th Doors open 3:30 pm, Hours 4-7 pm

Tax Site Assistant	3-7 pm	2 needed
Financial Stability Assistant	3:30-7:30 pm	1 needed
Preparers	3:30-8 pm	14 needed
Reviewers	4-9 pm	4 needed

Catholic Charities: Tuesdays, January 30th – April 24th Doors open 8:30 am, Hours 9 am-2:30 pm

Morning Tax Assistant	8 am-12 noon	2 needed
Afternoon Tax Assistant	12 noon – 4:30 pm	2 needed
AM Financial Stability Assistant	8:30 am-12:30 pm	1 needed
PM Financial Stability Assistant	12:30 pm-4:30 pm	1 needed
Morning Preparer	8 am- 12 noon	8 needed
Afternoon Preparer	12 noon-4 pm	8 needed
Morning Reviewer	8:30 am-12:30 pm	4 needed
Afternoon Reviewer	12:30 pm-4:30 pm	4 needed

Cold Spring Dist. Ed: Wednesdays, March 7th – April 11th Doors open 8:30 am, Hours 9-11 am

Tax Site Assistant	8:00 am-12 noon	1 needed
Financial Stability Assistant	8:30-12 noon	1 needed
Preparer	8:30 am-12 noon	6 needed
Reviewer	8:30 am-1 pm	2 needed

SCTCC: Thursdays, February 1st –April 12th Doors open 4 pm, Hours 4:30-7:30 pm

Tax Site Assistant	4-9 pm	2 needed
Financial Stability Assistant	4-8 pm	1 needed
Preparer 4 pm-Shift	4:30-8 pm	10 needed
Preparer 5 pm-Shift	5-8:30 pm	10 needed
Reviewer	4:30-9 pm	4 needed

Elk River YMCA: Fridays, February 2nd –April 12th Doors open 2:30 pm, Hours 3-6:30 pm

Tax Site Assistant	2 -7 pm	1 needed
Financial Stability Assistant	2:30-7 pm	1 needed
Preparer	2:30-7:30 pm	6 needed
Reviewer	2:30-8 pm	2 needed

Tri-CAP Wednesdays, May 2nd- August 29th Hours 9 am –11:30 am (By Appointment Only)

Tax Site Assistant	8:30- 12 noon	1 needed
Financial Stability Assistant	9-12 noon	1 needed
Preparers	8:30 am - 12 noon	6 needed
Reviewers	8:30 am - 12:30 pm	2 needed